

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

March 27, 2012

PRESENT

P. Rodriguez
O. Garrett
J. Butler

ABSENT

C.W. Colladay
G. Destache

GUESTS

STAFF

J. Pape
M. McCullough
A.Harnden
K. Caldwell
N. Harper
D. Saunders

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by VicePresident Rodriguez at 8:30 a.m.

2. Presentations and Acknowledgments.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the February 28, 2012 Regular Meeting.

ACTION: Director Butler moved to approve the Minutes as presented. Director Garrett seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Garrett moved to approve the financial report and to authorize payment of the February 28-March 27, 2012 invoices. Director Butler seconded. Motion carried unanimously.

The Board directed staff to breakdown the Thang Tran invoicing based on capital improvement projects and regular maintenance.

6. Revenue & Expenditure Reports (Unaudited).

a. Revenue & Expenditure Report.

ACTION: Note and file.

The Board directed staff to add potable water purchase line item to non-potable budget.

b. Lien update.

ACTION: Note and file.

7. Trilogy Development.

a. Homeowners Association update – None.

b. Golf Course update.

8. Sycamore Creek Development.

a. Project Update – The General Manager reported that D.R. Horton is looking at Tract 31908.

b. 1748 homes to be built. 1126 houses occupied to date. 64% complete.

9. CFD No. 1 Sycamore Creek Recycled Water System.

a. Update on Ag Water Agreement – Vice President Rodriguez reported on the EVMWD meeting.

b. Non-potable booster pump station construction Payment Request No. 3.

ACTION: Director Garrett moved to approve Payment Request No.3. Director Butler seconded. Motion carried unanimously.

10. Retreat Development – Ryland Homes.

a. Project Update – The General Manager reported that they are working on final improvements.

b. 517 homes to be built. 456 houses occupied to date. 88% complete.

11. Ranpac “Toscana” Project.

a. Project Update – The General Manager reported that he had a meeting with them to discuss potential tank locations.

b. 1443 estimated houses to be built.

12. Re-alignment of Temescal Canyon Road.

a. Project Update – None.

13. Mission Clay “Serano Specific Plan” Project (Blair Dahl).

- a. Project Update – None.
- 14. Water Utilization Reports.**
ACTION: Note and file.
- 15. Committee Reports.**
- a. Finance (Director Garrett) – None.
 - b. Engineering (Director Destache) – Director Butler reported on the Engineering Committee Meeting to discuss the non-potable pipeline design.
 - c. Public Relations (Allison Harnden) – Allison inquired whether or not to add the CSDA Board of Directors nominations to the next agenda. The Board directed her to do so.
- 16. General Manager’s Report.**
- a. General Manager’s Report
ACTION: Note and file.
 - b. Pipeline Design Consultant Selection.
ACTION: Director Butler moved to accept Psomas after the General Manager does the final resume check and ensures the final and best price. Director Garrett seconded. Motion carried unanimously.
 - c. Construction Contract for the Recycled Water (RW) Reservoir, Percolation Basins and Infrastructure.
ACTION: Director Garrett moved to enter into a contract with the lowest responsible bidder and to bring the soft costs to the next board meeting. Director Butler seconded. Motion carried unanimously.
 - d. Operations Report.
ACTION: Note and file.
- 17. District Engineer’s Report.**
- a. Status of Projects
ACTION: Note and file.
- 18. District Counsel’s Report – None.**
- 19. Seminars/Workshops.**

20. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of February was distributed to each Director along with the Agenda.

21. Adjournment.

There being no further business, the March 27, 2012 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 10:39 a.m. by Vice President Rodriguez.

ATTEST:

APPROVED:

Owen Garrett, Secretary

Charles Colladay, President

Date: _____

Date: _____